

BY-LAWS of the ARKANSAS CORONERS' ASSOCIATION

ARTICLE I

NAME

The name of this organization shall be Arkansas Coroners' Association.

ARTICLE II

PURPOSE

The purpose of the organization shall be:

- (a) To form and perpetuate an efficient organization of the Coroners of Arkansas, their deputies and others charged with or interested in the professional development of practices pertaining to medicolegal death investigation;
- (b) To provide for the prompt exchange of information pertaining to the duties, methods, and official practice of coroners;
- (c) To cooperate with law enforcement agencies of Arkansas and with similar organizations in other states and those on the national level;
- (d) To support the initiation and preservation of legislation that aids coroner's offices and other law enforcement agencies in carrying out their statutory responsibilities;
- (e) To alter or amend any of the foregoing purposes whenever necessary to make them consistent with the powers, duties, and policies of the membership.

ARTICLE III

MEMBERSHIP, PRIVILEGES, AND DUES

Section 1. Membership in this organization shall be divided into four classes, to wit: Active, Associate, Affiliate, and Honorary.

- (a) Active Members: Current coroners and deputy Coroners.
- (b) Associate Members: Former coroners and deputy Coroners not currently working in the field of death investigation.
- (c) Affiliate Members: Those persons, other than coroners and deputy coroners, who devote their time to working in the field of medicolegal death investigation in the state of Arkansas.
- (d) Honorary Members: Those persons that have been recognized by the Executive Committee of this organization for extraordinary contributions to this organization and to the professional development of medicolegal death investigation.

Section 2. Privileges

- (a) Active Members shall have the full privilege of the floor, the right to vote, the right to hold office, and serve on committees of this organization. Deputy Coroners may not hold office in this organization.
- (b) Associate Members shall have the full privilege of the floor and may serve on committees but cannot vote or hold office in this organization.

- (c) Affiliate Members shall have the full privilege of the floor and may serve on committees but cannot vote or hold office in this organization.
- (d) Honorary Members shall have the full privilege of the floor and may serve on committees but cannot vote or hold office in this organization.

Section 3. Dues

- (a) The dues for each class of membership shall be set and adjusted by the membership eligible to vote at any annual membership meeting with those rates becoming effective the next calendar year.
- (b) There will be no dues levied on any Honorary Member.

ARTICLE IV

OFFICERS

Section 1. The officers of this organization shall consist of the President, Vice President, Secretary, Treasurer, and Immediate Past President.

Section 2. The President, Vice President, Secretary, and Treasurer of this organization shall be elected by mail or electronic ballot in December of even numbered years to serve terms of two years. The Immediate Past President shall assume his office upon election of a new President and shall be granted the privileges of an Active Member.

Section 3. If a vacancy occurs in any of the elected offices of this organization, that vacancy shall be filled by a vote of the membership eligible to vote either by mail or electronic ballot with the person elected serving the remainder of the term of the vacant office.

Section 4. A person can serve in any office for unlimited elected terms provided that person meets the qualifications required.

DUTIES

Section 1. The President shall preside at all meetings of the Association as the Chief Executive Officer. Unless otherwise provided in these bylaws, the President shall appoint all standing and special committees.

Section 2. The Vice President shall support the Executive Committee and, in the absence of the President, shall preside over meetings of the Association.

Section 3. The Secretary shall keep an accurate account of the business of the Association including meeting minutes, records of members of all classes, and any Association historical documents deemed to be of value. He/she will provide reports as requested by the President.

Section 4. The Treasurer shall receive and receipt all monies paid to the Association and issue any disbursements owed by the association. He/she will provide reports as requested by the President of both the Association private accounts and any state funding accounts.

Section 5. The Immediate Past President shall provide the membership and the Executive Committee with counsel in the historical continuity of the affairs of the Association.

ARTICLE V

MEETINGS AND QUORUMS

Section 1. The annual meeting of the Association shall be held at a place and time in conjunction with the annual meeting of the Association of Arkansas Counties. Special meetings may be held any place and time by call of a majority of the Executive Committee provided at least two weeks' notice is given to the membership.

Section 2. Active members in attendance at any annual or special meeting shall constitute a quorum for acting on the business of the Association.

Section 3. A simple majority of the members of any committee shall constitute a quorum for acting on the business of that committee.

Section 4. Committee meetings may be held face-to-face or may be conducted electronically.

ARTICLE VI

COMMITTEES

Section 1. Standing Committees: Committees of the Association that have an on-going business task that requires quarterly meetings to carry out their responsibilities.

- (a) Executive Committee: Responsible for the continuing business of the Association and comprised of the five officers of the Association.
- (b) Education Committee: Responsible for any education, standards, and/or training related to the science of medicolegal death investigation. This committee is comprised of the Executive Committee of the Association, one at-large member from each Congressional District, one Association of Arkansas Counties representative and one State Auditor's Office representative.
- (c) Finance Committee: Responsible for the fiducial revenue responsibilities of the Association. This committee is chaired by the elected Treasurer of the Association.

Section 2. Special Committees: Committees of the Association that have relative short time-frame responsibilities. These committee's tasks may vary due to outside influences and/or time sensitive issues.

- (a) Communication Committee: Responsible for printed, visual, and/or electronic communications that affect the work of the Association.
- (b) Legislative Committee: Responsible for initiating, monitoring, and/or supporting any legal matters of the Association, state, or nation that promotes the profession of medicolegal death investigation and this organization.

ARTICLE VII

AMENDMENTS

These Bylaws may be amended at any annual meeting of the Association by a two-thirds vote of all voting members in attendance or by a simple majority vote of a mail or electronic ballot sent to all voting members.

ARTICLE VIII

DISSOLUTION

Section 1. If at any annual meeting, three-fourths of all the voting members at the meeting cast their ballots or votes in favor of the dissolution of the Association, the Association shall be dissolved within ninety (90) days of the date such dissolution was approved.

Section 2. After a vote favoring dissolution, the Executive Committee shall proceed to settle financial obligations pending against the Association and to dispose of all property owned by the Association. Funds, if any, remaining after payment of all obligations of the Association, shall be forwarded to a charitable organization to be determined by the Executive Committee.

ARTICLE IX

CERTIFICATION

We, the undersigned officers, certify that the foregoing Bylaws were duly adopted by the General Membership of the Association on the _____ day of _____, 2013, and that the same will be in full force and effect from this day forward.

Given unto our hands this _____ day of _____, 2013.

President Patrick F. Moore

Vice President Gerone Hobbs

Secretary Pamela Wells

Treasurer Stuart Smedley

Immed. Past President Leonard Krout